NOMINATION FORM
**TAG: The Professional Association of Lecturers in Youth and Community Work**

**Election of Secretariat Members** **of the Association (commencing September 2019)**

You are invited to stand as a candidate in the election of Secretariat Members of the Association that will take place at the AGM on 5th July 2019. If you require further information, please contact Paul Fenton, Support and Development Officer, on 01522 404403 or email: paul.fenton@tagpalycw.org

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| **Information on qualification for candidacy and due process:**In order to stand for election as a Secretariat Member, the candidate must:1. be a current member of a subscribing institution (membership category 1) or a full individual member (membership category 2 or 3) of which the fees must be paid in full prior to the election
2. have the support of a nominee who is also a current member (category 1, 2 or 3)(this can be a member within your own institution or from within the wider membership)
3. have submitted this completed nomination by the required date in advance of the general meeting at which candidates will be presented for election (candidates are not required to be present at the vote)
4. commit to attend at least 2 of the 4 secretariat meetings held in each academic year and be willing to adopt a representative function in an area of interest to the Association.
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 **Composition and Role of the Secretariat:**

The Association strives to be representative of the diverse interests and engagement that exists across our membership. We hold a bi-annual meeting of 'secretariat' members that represent the Association’s interests across the youth and community work/education sector. The Secretariat is therefore an informal gathering (it has no legal responsibility) and acts as a space for consulting and reporting on areas of interest to the Association. The Secretariat meet with the Association’s directors to inform the strategic objectives that shape Association activity, contribute to the fulfilment of the Association’s objectives and may be asked to represent the Association at external events.

The directors have, by ordinary resolution, established a Secretariat of 12 members. **Secretariat members are elected for a period of three years** and secretariat roles are reviewed on an annual basis with the exception of some representative roles that may be recruited/renewed at the director’s discretion. One third of the secretariat will stand down each year by rotation of offices or resignation. The secretariat meet in person on a bi-annual basis (in addition to annual conference) and are considered quorum with a minimum of 2 directors present at a meeting.

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| **Current Secretariat:** | **Institution** | **Current Rep. Function** | **Term of membership** |
| 1 | Steve Drowley | Cardiff Metropolitan Uni | TAG CYMRU | Retiring |
| 2 | Ros Chiosso | Leeds Beckett University | Community Development | Retiring |
| 3 | Dave Beck | Uni. Of Glasgow | Scottish Education Context | Term Ends August 2019 |
| 4 | Jennifer Brooker | YMCA George Williams | Northern Ireland | Term Ends August 2019 |
| 5 | Breda Friel | Ulster University | Northern Ireland | Co-opted to August 2020 |
| 6 | Lyn Boyd | Uni. Of Huddersfield | European Networks | Co-opted to August 2020 |
| 7 | Ian McGimpsey | Univ. of Birmingham | BERA SIG | Co-opted to August 2020 |
| 8 | Simon Gillings | Univ. of Gloucestershire | Apprenticeships | Continues to August 2020 |
| 9 | Alan Smith | Leeds Beckett University | Youth Worker Registration | Continues to August 2021 |
| 10 | Ian Jones | Bradford College | Ethics Working Group | Continues to August 2021 |
| 11 | Naomi Thompson | Goldsmiths College | Youth & Policy | Continues to August 2021 |
| 12 | Paula Connaughton | University of Bolton | In Defence of Youth Work | Continues to August 2021 |

 **Note on financial support to attend Secretariat and Association engagements:**
In fulfilling the role of Secretariat membership, the Association directors have committed to the full reimbursement of expenses to all secretariat members where their institution is unable/unwilling to support incidental costs. This is to ensure no members feel excluded from participating in secretariat on the basis of financial commitment.

**Election of Secretariat Members of the Association (commencing September 2019)**

We are inviting nominations for the election of secretariat members at the AGM on Friday 5th July, 2019 at the Association’s Annual Conference. Any members elected at the AGM will assume their responsibilities with effect from 1st September 2018 with dates for meetings in 2017-2018 to be agreed after the AGM.

We are **seeking to elect at least four members to the secretariat** and welcome new and re-nominations. In particular, we would like to extend our representation from institutions in Wales and Northern Ireland; and would encourage institutions to nominate representatives from these jurasdictions.

**All nominations forms must be received by 12.00pm on Friday 21st June 2019.** All nominees, who meet the qualifications for candidacy, will be notified by Friday 28th June and put forward for election by members at the AGM (in person) or by proxy vote that will be circulated one week prior to the AGM on 7th July, 2019.

**Nomination Entry:**

**Candidate Details:
(the person standing for election as a member of the Association’s Secretariat)**

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| Full Name: |  |
| Title: |  |
| Name as you wish to appear for election material: |  |
| Contact email address: |  |
| Contact telephone number: |  |
| Current position/job title: |  |
| Subscribing Institution (where applicable): |  |

 **Supporters Details:
(the member who supports (proposes) the appointment of the candidate to the Secretariat)**

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| --- | --- |
| Full Name: |  |
| Title: |  |
| Contact email address: |  |
| Contact telephone number: |  |
| Current position/job title: |  |
| Subscribing Institution (where applicable): |  |

**Declaration: (Please ensure your form is signed and returned by 12.00pm on Friday 21st June, 2019)**

I, the above named candidate, consent to my nomination and agree to stand for election. I confirm that to the best of my knowledge, the information provided on (or with) this form is accurate.

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| Signature: |  | A digital signature or typed signature is accepted when this form is submitted from the candidate’s email address. |
| Date: |  | Return to: paul.fenton@tagpalycw.org  |